



Elko County Board of Commissioners

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National Telecommunication and Information Administration (NTIA)

Internet Service Provider Proposal

Due Date for Proposals 8/2/2021

NTIA has issued a Notice of Funding Opportunity (NOFO) in which it will award grant funds for the Broadband Infrastructure Program. Elko County is seeking proposals from one or more fixed broadband service providers for partnership in this application. Elko County will accept proposals until August 2, 2021, 4:30 pm. Proposals will be accepted by mail, email, or drop off at the address listed below. The grant application deadline is August 17, 2021. As this being extremely time sensitive, only acutely accurate proposals will be considered. Those that submit proposals must meet all requirements/qualifications listed within this request as well as provide detailed information for each requirement. Proposals that do not meet criteria or those that submit incomplete requirements will be rejected.

Name of Internet Service Provider:

Contact Information:

Proposals to be sent via:

Email: sstierman@elkocountynv.net

Mail or Drop-Off: Elko County Community Development
540 Court St. Suite 104
Elko, NV 89801

PROPSAL REQUIREMENTS

1. Project Narrative Including:
 - a. Executive Summary of project
 - b. Qualifications and experience of key personnel
 - i. Table of Funded Project Participants and Unfunded Informal Collaborators
 - ii. Resumes of Key Personnel
 - c. Project Objective
 - i. Description of proposed covered broadband area including services, speed or tiers of speeds, prices of services offered, technical details of the project including type of technology that will be deployed, and cost details of the project explaining why federal financial assistance is needed to implement the covered broadband project.
 - ii. Description of the area to be served including census blocks. This must not be in an area where service currently is offered/served by 25 Mbps/3Mbps.
 - iii. Description of statutory funding priority(ies) the proposed project would address and how the proposed project would address such funding priority(ies), reference Section 1.A of attached NOFO.
 - iv. Description of project beneficiaries, service area level of need, project sustainability, and expected outcomes. (Reference Section V.A of attached NOFO)
 - v. Description of how deployment will have the ability to scale over time for greater capability (using integrated advanced services such as 5G or fiber)
 - vi. Project plan describing all major project activities and timelines for implementation, including key deployment milestones
 - vii. Brief description of physical project area and its surroundings (disturbed or developed land vs. open space; adjacent natural resources, such as rivers, wetlands, or forest lands; and any protected lands or resources in or near the project area), including site photographs and aerial (Google Earth or Google Maps images) photographs, if the project includes construction and/or ground disturbing activities. This description should also describe how project will comply with the environmental and historic preservation requirements (including but not limited to, the National Environmental Policy Act and the National Historic Preservation Act), and if applicable, provide a copy of any environmental and historic preservation review documentation that has been prepared in connection with obtaining permits or approvals from State, local or other federal entities as it the applicants sole responsibility.
 - viii. Description of how the project will incorporate strong labor standards, including project labor agreements and community benefit agreements that offer wages at or above the prevailing rate. Include local hire provisions, and a description of the applicant's workforce plans and practices.
 - ix. If applicable, provide process of selecting local contractors, including any bidding preferences.
2. Budget Narrative
 - i. Provide a detailed budget justification in the form of a spreadsheet as well as a budget narrative in the form of a word document.
 - ii. Spreadsheet must be formatted to fit letter-sized paper (8.5" x 11") and reflect

the cost categories (administrative and legal expenses, land, rights-of-way, appraisals, construction, etc.) and include itemized calculations for each cost placed under those categories.

- iii. Must explain the necessity and basis for all costs, clearly correspond to the information included in the detailed budget justification spreadsheet and reflect only allowable costs that are consistent with the project scope.
 - iv. Description of any support provided to the provider of broadband service expects to receive in connection with deployment of the project in the proposed service area through: Any grant, loan, or loan guarantee provided by a State; any grant, loan, or loan guarantee subject to or provided under the referenced acts or programs listed in the NOFO, list each act or program separately; any funding that may be received by a private entity in relation to proposed project.
 - v. If cost sharing or matching funds are included in the budget, the applicant must identify the non-federal source (state funding) and distinguish the non-federal and federal portions of the budget in the detailed budget justification and budget narrative. Information regarding cost sharing or matching funds is available within the NOFO.
 - vi. NTIA will favorably consider applications that propose to contribute a non-federal cost match of at least 10 percent of the total eligible costs of the project. Include within budget narrative if this contribution will be made.
 - vii. If indirect costs are included in the proposed budget, provide a copy of approved negotiated agreement if the rate was negotiated with a cognizant federal agency.
3. Letters of Commitment
 - a. Discuss scope of work to be undertaken and relevance to the covered broadband project.
 - b. Maps of proposed service areas (preferably in shapefiles, .kmz, or kml formats).
 - c. Provide pro forma financial information and analyses such as balance sheets, income statements, and statements of cash flows, network diagram(s), and system design(s).
 4. Include information regarding company's ability to engineer last mile broadband solution(s) in proposed project area as well as additional cost projections for solutions.
 5. County requirements aside from NOFO
 - a. Provide information indicating if project is 'shovel ready'.
 - b. Must be willing to enter into a contract with the County concerning management of the grant including but not limited to grant assurances and grant reimbursements to the County. Should the broadband service provider fail to comply with all required grant assurances or fail to provide the county to be within grant compliance, the provider will be responsible for the reimbursement of grant funds.

In addition to these requirements, the review and understanding of the attached NOFO is of extreme importance. Any questions regarding proposal and/or grant administration may be directed to:

Sienna Stierman
Administrative Assistant
Elko County Community Development
PH: 775-738-6816 ext 213
Email: sstierman@elkocountynv.net

