



**TOWN OF JACKPOT, NEVADA
ADVISORY BOARD**

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Board Members

Teresa Hugill
Shawn Mathis
Bruce Ririe
Monica Burt
Ed Klomp

Jackpot Staff

Shawn Burt
Brian Hugill
Beth Lamb
Maria Salas

**JACKPOT ADVISORY BOARD
MINUTES**

THURSDAY, June 13, 2019

6:00 P.M. CALL TO ORDER:

The meeting of the Jackpot Advisory Board was called to order by Chairman Hugill at 6:01 pm mountain standard time on June 13, 2019 in meeting room of the Jackpot Public Works Building, Jackpot, Nevada.

ROLL CALL:

Members Present: Teresa Hugill
Shawn Mathis
Monica Burt
Ed Klomp
Bruce Ririe

Absent:

Others Present: Shawn Burt, Jackpot Public Works Superintendent
Theresa Dimmitt, Jackpot Tourism
Tara Norris, Jackpot Event Coordinator
Brent Fleshman, Jackpot Golf Course
Heath Higley, Raft River Electric
Jorge Ruiz, J&J Jumpers
Jeff Young, Jackpot Jam

INSTRUCTIONS TO THE GALLERY:

Chairman Hugill advised the public to step to the front of the room to identify themselves and to speak clearly for the record.

He stated that they should try and not speak out of turn or among themselves. If anybody has a cell phone it should be muted and if a call needs to be answered it must be taken outside.

PLEDGE OF ALLEGIANCE:

Chairman Hugill led the pledge of allegiance.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2 (c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

No Comments.

TOWN OF JACKPOT

- a. Raft River Electric Company update of the electrical service provided to the town of Jackpot.

Heath Higley (Raft River Electric) stated that he didn't have anything to announce and asked if the town board had any comments or concerns for him.

Chairman Hugill commented that everything has been good.

- b. Nevada Health Center Update.

Chairman Hugill stated that Dan was no longer with Nevada Health Centers and there is a new lady by the name of Jasmine. Jasmine will be attending the next meeting and will answer questions.

- c. Discussion and consideration to donate the town property to the school.

ACTION ITEM

Chairman Hugill stated that there have been poles installed, but no fence yet because the school is waiting on the town's decision.

Monica Burt (Jackpot board member) commented that is a small area that the town owns, and she doesn't think that the town will be responsible for paying anything.

Chairman Hugill stated that Mr. Messmer (Jackpot School Principal) mentioned at the last meeting that the school has enough money to pay for an area of the fence, but the town may have to help pay some of the cost for the fence to go straight across.

Bruce Ririe (Jackpot board member) commented that the cost to fence that area is \$10,000.00.

Shawn Burt (Jackpot Public Works Superintendent) stated that people have driven by the school and have seen the poles. He talked to Elko County about rezoning and that area is public property, so the board could decide to donate the property.

Chairman Hugill asked if the town would be paying for the fencing.

Mr. Burt stated that no. He commented that if the town decides not to donate the property the school will have the poles taken out and they will continue straight across with the fence. He mentioned that the town has no use for that area. The verbal agreement between the town and the school was that they keep the grass cut and the town keeps the water running for the grass. This will continue because the control box is in the airport.

Mrs. Burt asked about repairs that the sprinkler system may need and if the school would pay for them.

Mr. Burt stated that no, they would help with the repairs because it's part of the irrigation. The school will supply the parts, but the town will help fix it. There is a backflow in the ground in that area and in the winter, they have to winterize it. They will help with certain things and there are right a ways for water, sewer, and storm drain in that section. The public works department will be getting a key to the gate in case there is an issue.

Mr. Ririe asked if public works would have the right of way if there are any plans to have flood control.

Mr. Burt stated that he had the right of way.

Motion: Bruce Ririe made a motion to donate the property to the school seconded by Ed Klomp. Motion passed.

VOTE:

Aye: Teresa Hugill
Monica Burt
Shawn Mathis

Nay:

Absent:

Abstain:

- d. Discussion and consideration to approve a design for a monument that will be placed in front of the liquor store.

ACTION ITEM

Vice-chair Mathis stated that the there were no representatives present so this item was tabled for the next meeting.

- e. Discussion and consideration of the number of bouncy houses and the price with George.

ACTION ITEM

Jorge Ruiz (JJ Jumpers) stated that he had attended a few events in the town and brought his jump houses. He commented that he spoke with Shawn Burt (Jackpot Public Works Superintendent) about attending the town's Fourth of July event. He has a few options.

Bruce Ririe (Jackpot board member) read both options. Option 1 there will be seven bounce houses including slides, obstacle courses a boxing and joust ring. There will be no charge to the public and the cost to the town will be 2500.00 except for the boxing ring and joust. They would also like a stand to sell merchandise.

Option 2 there will be 7 bounce houses including slides, obstacle courses a boxing and joust ring and it will be 15.00 per person for an all-day pass except there will be an extra charge for the boxing ring and joust. They hope that more than 150 people show up to make a total of \$2250.00. If less than 150 people show up than the town will pay the remaining balance. They will keep track of the paid participants.

Chairman Hugill asked Mr. Burt if there were funds available to have it be free to the community.

Mr. Burt stated that there are funds.

Chairman Hugill asked about insurance.

Mr. Ruiz stated that he had insurance and mentioned that he also sets up his bouncy houses in Wendover.

Theresa Dimmitt (Jackpot Tourism/Event Coordinator) asked Mr. Ruiz if he would have people working the bouncy houses.

Mr. Ruiz stated that he would personally be working the event since this is the first time that it's being done.

Mr. Burt asked how many people were admitted into the bouncy houses the previous year.

Mr. Ruiz commented that he hasn't brought his bouncy houses on any Fourth of July event only to the Jackpot Jam. He stated that they didn't get many people, but he doesn't mind it. This time around he will be bringing more workers to help set up the bouncy houses.

Tara Norris (Jackpot town member) asked if there had to be seven bouncy houses because it's a short amount of time that the event will last.

Mr. Ruiz commented that it didn't have to be seven bouncy houses, but he was thinking seven because there would be more of a variety for the children.

Ms. Norris stated that it could be a slide, an obstacle course, a house, and the basketball one. It could be mainly interactive ones because the event isn't an all-day thing.

Chairman Hugill asked about the price for the boxing and jousting ring.

Mr. Ruiz stated that they would be giving a t-shirt to the winner of the jousting and boxing match. They will be charging two dollars per person.

Chairman Hugill asked about the difference in prices of 2250.00 and 2500.00 if the town pays the complete cost it's more.

Mr. Ruiz stated that the 2500.00 dollars paid by the town would cover all the expenses for his workers, the hotel rooms, and making profit.

Chairman Hugill commented that they are wanting to have it free for the public.

Mr. Ruiz stated that it would be the 2500.00 and he's good with that price.

Mr. Burt asked Mr. Ruiz if he would be staying longer than what the town event is going to last. The event is only from 1pm-5pm. He commented that Mr. Ruiz could stay until it gets dark.

Mr. Ruiz stated that he is fine staying late, but he wants to make sure that the sprinklers won't turned on. He his willing to work with the town.

Mrs. Dimmitt asked if the price would be different if there were less items.

Mr. Ruiz commented that if he only brought three items or five he would work something out with the town.

Shawn Mathis (Jackpot board member) stated that they need to make it worth while for Mr. Ruiz.

Mr. Ruiz commented that he would like to make the town happy so that he can continue coming to these events.

Chairman Hugill stated that a motion is needed to pay for the 2500.00, having Mr. Ruiz charge for the boxing and jousting and having him stay from 1pm until it starts getting dark.

Mr. Ruiz commented that if it gets too windy he will shut down the bouncy houses until it passes for the safety of the children.

Mr. Burt mentioned that there have been some Fourth of July's that the weather has been bad and so if Mr. Ruiz can't set his equipment due to the weather what would the town have to pay to cover his costs.

Mr. Ruiz stated that the town could cover the expenses of his workers, hotel rooms, and gas.

Mr. Mathis commented that he didn't have a problem paying a minimum if for some reason Mr. Ruiz wasn't able to set up.

Mr. Ruiz mentioned that he was thinking about bringing the dunk tank, but he is also aware of the what town is willing to spend on. He stated that he can switch items each year so there is something different.

Chairman Hugill commented that they would like to start making this into a bigger event.

Motion: Shawn Mathis made a motion to have the bouncy houses at the Fourth of July event seconded by Bruce Ririe. Motion passed.

VOTE:

Aye: Teresa Hugill
Monica Burt
Ed Klomp

Nay:

Absent:

Abstain:

Mr. Ruiz stated that he would be excusing himself because of the drive to Wendover, but he would be communicating with Mr. Burt.

Jeff Young (Jackpot Jam) asked Mr. Ruiz if he would be attending the Jackpot Jam.

Mr. Ruiz said that he would.

Larry Lineberry (Jackpot town member) mentioned that at Cactus Petes they wouldn't be doing anything until 6pm.

- f. Discussion and consideration of the approval for the town's webpage designer.

ACTION ITEM

Theresa Dimmitt (Jackpot Tourism) stated that they are working on getting different providers to make the website. The website provider that she is presenting is Revize. The clients that they work with include Logan, Ut, Elko County and Elko Nevada. This company is the go-to for government websites. They have the security that is involved, the innovative type of responsiveness, and all the important things.

This company has been around since 1995 so they have been working in this industry for a while. She mentioned that Elko has been a long-time client of Revize and this company is familiar with the type of things that the town is looking for.

Revize has award-winning websites and they would like to design the town's website as an award-winning design so that it could be entered in contests to help promote the website. The company's vision statement, "is the empowerment of people through simplified information." Mrs. Dimmitt stated that this is key for her because it needs to be simple for all kinds of people.

She commented that the important part of making a website from what she has learned is that it's different having the website on a desktop, a tablet, or on a phone. This company's proposal includes all different sizes of medias that people could look at the website from.

Mrs. Dimmitt stated that Revize also works with small towns like Jackpot, but as it grows and there are more events or things that the community needs to know including the tourism community this company grows with town as well.

She mentioned that the city of Logan, UT has an amazing drone video that is shown, and this is something that they showed to explain how the town's drone videos could be incorporated into the websites program and for all different screen sizes.

The different government account references that this company works with are: Elko City, Elko County, and many others, but these are the ones closer to Jackpot. Revize has a team of people available to help from the very bottom level of the website to the top. There is 24/7 support and they do a nightly back-up so if there is a power outage and the website crashes they can have it back up in hours compared to other companies that take days.

Revize prides themselves in being reliable, customer support, compliant with everything. This proposal is for a custom website. They took over Mrs. Dimmitt's laptop and showed her the steps instead of explaining them to her over the phone. She was able to take notes. She mentioned that there are the top ten reasons why Revize gives the greatest value, but the one she likes is the unlimited upgrades.

As long as the town maintains the annual maintenance fee then the company continues to keep the website up to date. She mentioned that she has a projector that is only a few years older than her laptop, but they don't work together because of the difference in years. It's important to have up to date features and enhancements because things are always changing, and this will be an important of promoting Jackpot and the community. They are the leading company in design, and support. The support team is an important part because anybody could build a website and disappear. The town needs somebody who will always be there to help maintain it and keep it going support team is available 24/7 and 365 days of the year.

Mrs. Dimmitt commented that once the website gets started it will take from 16 to 21 weeks. This project will probably start the second week of July. There is a three hour training included in the budget. She mentioned that in demo presentation the Revize representative showed her how to work with the website once designed, but things that help her with her knowledge of computers. They are good at explaining and showing which, she thinks is important.

The three-hour training will consist of working anybody that that is needed. There is a back office where things can be broken down into departments. The clerk could have her department where customers could pay their bills. The maintenance fee covers four upgrades per year, software, and module upgrades. It also includes the ongoing marketing consultations, search engines, and an important part is security.

The security control is important for the future because it will be role-based security for the different departments. The client's information when they are paying bills, purchasing items, or inputting information and the town's information will be safe. The security for the clients and the town is very important. It will allow different people to get into different parts of the program.

She mentioned that all of the board members received the sixty-three-page packet by email, but her presentation just included the different process stages. The most important part is the final cost. The initial first year cost is \$7,500.00 from the second year and onward it's \$1,800.00 a year. The \$7,500.00 includes the \$1,800.00 for the maintenance for the first year. The company provides a free website design refresh after four years if the town commits to a five-year contract with them.

Bobbie Lineberry (Jackpot town member) asked what type of things would be included on the website.

Mrs. Dimmitt stated that it will include town things such as, events, information about Jackpot, information on what can be done in the town or around the town for example, four-wheeling, hunting, fishing, and easy access to links for a fishing/hunting license or information to go off-road.

Jeff Young (Jackpot town member) commented that it could also include something where people could sign-up for events or rent the pavilion. He mentioned that for all the things that Revize does it's a good price.

Mrs. Dimmitt stated that the company isn't just building a website, but they are also interactive with training and support. She mentioned that for basic support they can be contacted Monday through Friday, but if something happens to the system somebody is there to assist. There is the nightly back-up with unlimited space.

Shawn Burt (Jackpot Public Works Superintendent) mentioned that it will also have links for the companies that provide service to the town such as, Raft River and Truleap Technologies. The casinos could also promote or advertise their properties. They could get the information to the town and there will be a link to show restaurants, rooms, and other things.

Mr. Young commented that a company like this also has the ability to assign each property their own login, so they can update things on the website. He mentioned that if the town would like a domain to have Revize contact him so that they could give him an IP address to merge it onto the website. There will be two IPs and some information for an mx record (e-mail). He isn't sure if they will be handling their own email, but he can input the information and it will direct it to the website. He commented that he could also have all the other domain names that he has for the town be redirected to the website.

Mrs. Dimmitt stated that she and Mr. Young should visit about this so that she could get the information that the Jason (Revize representative) may need. She commented that she likes the fact that it has interactive maps and calendar apps so that people can look around because there are other areas such as Contact or areas where people can fish. An interactive map will give people these opportunities. It will have quick links, be able to share apps, sliding features, and another important part is Google translator. The Google translator into the website templates can translate English into forty other languages. She would only like a couple for the town because it would be nice to communicate with the residents in town.

Vice-chair Mathis commented that there are eighty-seven different languages spoken at Cactus Petes.

Monica Burt (Jackpot board member) stated that there are people from all over the world that go to Cactus Petes.

Vice-chair Mathis commented that he was talking about the different people who work at Cactus Petes.

Mr. Young asked if Revize charged for each language added on or are they all included for one set price, because if that's the case then she should get all the languages or quick link it to google translator.

Mrs. Dimmitt commented that she would be asking Jason about the language costs. She mentioned that there is also mobile device and accessibility apps, different ways, and responsive web designs.

Chairman Hugill stated that the money that would pay for the website is part of the recreation fund that the town wasn't aware it had. There is over two hundred and twenty thousand dollars in that fund that is used for tourism and advertising. It can't be used to buy products or give funds away to anybody. It can only be used for advertising. This is the reason why the town wants to have a website because there are funds for it.

Mr. Burt commented that it had nothing to do with the town's budget at all.

Chairman Hugill stated that it has nothing to do with Elko County and it's through the city.

Mr. Young asked if this was a yearly thing.

Chairman Hugill stated that she thinks it's \$33,000.00 per year that is put into an account, but the town has never been made aware of it.

Mr. Young commented that others have been spending the money and not informing the town about it.

Chairman Hugill stated that she and Mrs. Dimmitt attended a meeting a couple weeks ago and the town's fund were being given to others. Mrs. Dimmitt had items put together and many things that she wants to do with advertising in Twin Falls, at the movie theater, post cards, chamber of commerce, and magazines. Mrs. Dimmitt did a great job. They have checked into other companies but weren't impressed. Chairman Hugill isn't going to be looking for somebody to take the funds to build the website because that is not how it works and that is how it felt. Revize is a professional company.

Mrs. Burt commented that she looked into Elko's website and it was promoting all the tourism things in Elko. She was impressed and loved the website. The website is colorful, easy to navigate, fun-looking, and it made her want to visit Elko even though she came from Elko. She personally liked how Elko was promoted and thinks they could do a good job for Jackpot.

Tara Norris (Jackpot town member) commented that there are a lot of things that people don't know about Jackpot.

Chairman Hugill stated that there is a lot that is getting ready to change and grow in the town, so this is the kind of company that should be promoting this.

Motion: Bruce Ririe made a motion to have Revize do the town's website seconded by Monica Burt. Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Ed Klomp

Nay:

Absent:

Abstain:

- g. Discussion and consideration to have the commissioners allow the town to do the state taxation study.

ACTION ITEM

Chairman Hugill stated that the board would like to have the county commissioner's approval to have the taxation department do a study on the town to see if Jackpot could become a city away from Elko County. This is to see if the town could sustain itself.

Monica Burt (Jackpot board member) asked if the board agrees to this who would need to go to the Elko County commissioners to ask about it.

Chairman Hugill stated that she would be going, and she would probably need another person to go also. This item will be included in the commissioner's agenda and there will be a discussion on it.

Bruce Ririe (Jackpot board member) asked if they would need to have anybody come to Jackpot to work with the board members on this.

Chairman Hugill commented that they are trying to get the commissioners to come to Jackpot so that the board members could ask questions. There will be a memo posted of when this is to take place so that anybody who would like to can attend. It's not as easy as everybody thinks to incorporate, but the biggest part of it is having the commissioner's approval.

Bobbie Lineberry (Jackpot town member) asked what would happen if the town doesn't get the approval and if this is something that the board members would give up on.

Chairman Hugill stated that are just going to have to wait and see.

Mr. Ririe commented that the study needs to be done so they can understand if the town can sustain being incorporated.

Chairman Hugill stated that there are so many levels that they have to go through.

There has to be so many people, so many of those people who vote, the town needs to be able to pay for its police department, fire department, lawyers, and many other things. The department of taxation will make sure that the town can do this before allowing the town to incorporate.

Theresa Dimmitt (Jackpot Tourism) commented that this is a long-term process, but she is wondering if the town would lose the funds for tourism and advertising.

Chairman Hugill stated that the town wouldn't lose those funds because Wendover, Carlin, and other places that are incorporated still receive these monies.

Shawn Burt (Jackpot Public Works Superintendent) commented that those monies are from the recreation fund and it's from a percentage of the room taxes.

Motion: Monica Burt made a motion to go to the county commissioners to consider the taxation study seconded by Ed Klomp. Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Bruce Ririe

Nay:

Absent:

Abstain:

Mrs. Burt stated that if Chairman Hugill informed her the date she may be able to accompany her to that commissioners meeting.

Mr. Burt commented that the agenda for the next commissioners meeting has already been posted so it will have to be included on the following agenda.

- h. Discussion and consideration of the request to expend \$2,000.00 from the Town budget for the Jackpot Jamboree.

ACTION ITEM

Jeff Young (Jackpot Jam) stated that he is asking for \$2,000.00 to pay the bands, the generator, and they may even have to pay Jorge Ruiz (JJ Jumpers) if he will be bringing his bouncy houses or if he will continue bringing them for free like in the past. This year he wants to include another band so there are six. He wants to start at 1pm and have it end later in the day. He may need more funds in order to do this.

Shawn Burt (Jackpot Public Works Superintendent) asked how much more.

Mr. Young stated that it would be \$500.00.

Mr. Burt commented that there is money.

Mr. Young mentioned that this year he would like for Larry to do some photography and video stuff which can also be linked to the website.

Bruce Ririe (Jackpot board member) asked if some of the funds could be used from the recreation fund.

Chairman Hugill stated that yes, some funds could be used from the recreation fund.

Mr. Burt commented that the recreation fund monies could be used, but if Mr. Young isn't asking for \$2,000.00 more than it could be taken from the usual line item.

Motion: Bruce Ririe made a motion to expend \$2,500.00 for the Jackpot Jam seconded by Ed Klomp. Motion passed.

VOTE:

Aye: Teresa Hugill
Shawn Mathis
Monica Burt

Nay:

Absent:

Abstain:

- i. Discussion and consideration to pay for licensing, travel, and lodging for the firework crew.

ACTION ITEM

Chairman Hugill stated that she recently found out that the town's firework crew have been paying all these expenses on their own. This isn't ok. There are four assistants and two operators. The two operators are Brad Hester and Marty Poole; they will soon be heading to training. They don't need to be paying for this.

Shawn Burt (Jackpot Public Works Superintendent) stated that this year they will need to pay for this themselves, but they can turn in their receipts and the town will reimburse them. The following year this will be included in a line item.

Chairman Hugill stated that next year they will include this in the budget.

Vice-chair Mathis asked where the training would be at.

Mr. Burt stated that it would be in Elko.

Chairman Hugill commented that last year or the year before they had a three-year license, but this year they changed it, and everybody has to be individually licensed.

Mr. Burt stated that it's a one-year license.

Ed Klomp (Jackpot board member) asked if anybody had an idea of the amount that is needed to pay.

Chairman Hugill commented that they were only asking for the licensing costs, but they don't need to be paying for their gas or lodging to get the training.

Mr. Burt mentioned that the town could reimburse their fuel as long as they try to carpool, because the town won't pay for multiple individual's fuel. He stated that he'll get a copy of the licenses and the receipts so that the funds could be reimbursed from the town board. He commented that the Mr. Hester and Mr. Poles licensing would each be \$75.00 because they are the operators and the pyro-techs licensing is \$27.50, including all of this and their lunch it's less than \$500.00.

He commented that the training is only a couple of hours long.

Monica Burt (Jackpot board member) stated that the max would be \$500.00.

Mr. Burt stated it would be at most \$500.00 to cover the fuel, lunch, and licenses.

Vice-chair Mathis commented that the following year this could be included in the budget with the fireworks so that it's all together.

Motion: Shawn Mathis made a motion to pay the firework crew seconded by Monica Burt Motion passed.

VOTE:

Aye: Teresa Hugill
Bruce Ririe
Ed Klomp

Nay:

Absent:

Abstain:

JACKPOT GOLF COURSE

1. Golf Course operations update.
NON ACTION ITEM

Brent Fleshman (Jackpot Golf Club) stated that things are good and business as usual.

He thanked the board members for the approval on their budget items. The Air2G2 is very cool and invites anybody who wants to see how it works to go the golf club.

The Air2G2 shoots steel plugs into the ground, shoots air into the ground causing it rise up, and helps get water and air into that area. He'd be happy to show a demo on it.

He commented that it's neat to see the ground raise up. The only thing they worry about is getting it on the back nine side because there are a lot of rocks.

He stated that there are 140 ladies for a tournament. It's the largest two lady ball tournament in Northern Nevada and into Idaho. It will continue the following day and these ladies are from all over Idaho. He had to have them in the building a few hours ago because of the lightening.

He mentioned that the following week they would be hosting the Rocky Mountain Section Professional Assistance Championship which they had hosted ten years ago. It's assistance from Northern Nevada, Idaho, Eastern Montana, and Western Wyoming. The winner will go to a national thing and against all the other assistants across the United States. The golf club has the honor of hosting it which is nice and fun for the town to have publicity for it.

Shawn Burt (Jackpot Public Works Superintendent) asked when it would be.

Mr. Fleshman stated that it would be the following week. They will play thirty-six holes on Thursday.

JACKPOT TOURISM

1. Tourism operations update.

Theresa Dimmitt (Jackpot tourism/Event coordinator) stated that they are working on the website and the Fourth of July event is approaching. They will be promoting that event and there is even in ad in the newspaper, online, and flyers around town.

Chairman Hugill stated that another item would be included in future agendas for events. She commented that Mrs. Dimmitt has too much going on and won't be involved as much with the events, so there is a new event coordinator, Tara Norris.

Tara Norris (Jackpot event coordinator) introduce herself and stated that she would be do the events in Jackpot with the help of Mrs. Dimmitt.

Mrs. Dimmitt stated that Ms. Norris has been on every committee for the last year so, she is more than prepared and ready.

Chairman Hugill stated that everybody will be able to hear Ms. Norris above anybody else so, it will be good.

JACKPOT RECREATION CENTER

A. Recreation Department operations update. **NON ACTION ITEM**

Beth Lamb (Jackpot Recreation Center Supervisor) was absent, Shawn Burt (Jackpot Public Works Superintendent) relayed the information.

He stated that Ms. Lamb has something going on at the pool and was going to try to attend the meeting. He doesn't know the how many people have visited the pool, but he knows it has been busy.

He mentioned that the exercise bike that they purchased and installed is being used a lot. It's a virtual reality exercise bicycle, it can be synched to a phone to keep track of everything, and maybe the following month they will be getting another one.

He commented that every time they are working at the recreation center there are many people working out, there are swim meets going on, water aerobics, and swim lessons in the morning. He mentioned that the building looks different because it's been re-stucco and re-colored. It looks nice and there are some touch-ups to do. The doors are still green, but he does have a contractor who will be giving him a quote on installing glass doors around the building so it all looks unified. He thinks that the stucco crew did a good job and it took longer than expected, but it's because stucco can't be done during a storm. Things are going well at the recreation center.

Chairman Hugill stated that it does look good and that they have done a good job.

JACKPOT PUBLIC WORKS

1. Public Works water, sewer, landfill, streets and operations update.

Shawn Burt (Jackpot Public Works Superintendent) stated that his department has been busy. They just finished the budgets. He thanked everybody and especially the fire department for helping with the sod. It was almost twenty-three thousand square feet of sod and they **increased** the number of trees in that area.

They are in the process of going out to bid. He commented that after July 4th they will be in a cooperative with Cactus Petes. They will be shutting down Keno Drive and it will be completely ripped out and re-paved.

Unknown town member asked when this project would start.

Mr. Burt stated that he knows is that it will be after July. They will be working with Cactus Petes and other things around town, so they aren't interrupting anything.

Bobbie Lineberry (Jackpot town member) commented that they wouldn't be able to get to work or home.

Mr. Burt stated that the people living in the Cactus Pete's trailer park will have to use the south end area to get in and out for the time being. There can't be any traffic, all of Cactus entrance on the south end will be shut down and all of Keno will be completely shut down. He mentioned that Cactus Petes will also have some work being done on their property.

Bruce Ririe (Jackpot board member) stated that the project will be past the rv park and over into their parking lot.

Mrs. Lineberry commented that there are pot holes on a side street by Cactus Petes.

Mr. Burt stated that it belongs to Cactus Petes, so they have to repair it. He mentioned that Leonard's Petroleum also knows a part and Barton's also owned half of it until they sold the property. He stated that once the construction was done in that area they fixed those pot holes. Theresa Dimmitt (Jackpot Tourism Director) asked if the Keno project would be after the Fourth of July.

Mr. Burt stated that the project would start in August.

Mrs. Dimmitt commented that her concern is for the children and if they would be able to get to and from the school.

Mr. Burt stated that the project will be done by that time school starts.

Mr. Ririe commented that other people are also aware about the date that school starts.

Monica Burt (Jackpot board member) stated that school starts on August 26th.

Mr. Burt commented that it should be done because they are looking into doing this project in the first part of August. He stated that Keno would be completely shut down during this time and so will Cactus Petes on the south end.

He mentioned that they have been doing many projects and have spent some of their time at the recreation center making it look nice after the stucco work. They are also getting ready for the new fiscal year that will be starting in a few weeks.

Chairman Hugill asked about the next phase for the park.

Vice-chairman Mathis asked about the handrail that needed to be installed.

Mr. Burt stated that ADA system is all complete and looks nice. The only thing that was on their to do checklist was to repair the fencing that they broke, but there were areas already broken prior to them, and Cactus Pete's employees caused more damage, so he has an outfit that will fix that areas that need it.

Mr. Ririe commented that it looks beautiful.

Vice-chair Mathis stated that what he could walk on was nice, except the area to get on to the ramp.

Mr. Burt stated that he would have the clerk write a nice letter to NDOT and have the board members sign it to thank them for spending the funds and time to get this project done.

Mr. Ririe commented that they had had a pretty heavy hand and any concerns there may have been were dealt with right away.

Mr. Burt stated that Granite was a good crew to deal with and they did as minimal damage as they could. He commented that Rhonda (Jackpot Postmaster) had some complaints and he talked to her.

The foreman of the project also assured her that everything would be in great condition before they left.

Mr. Burt thanked Raft River for getting the lights up and down, he appreciates them for it. He mentioned that they are getting ready to get new equipment to start working. They will be doing a lot of road stuff this year. They did get the seal trailer in. They will have to figure out which roads they will start crack-sealing first, the following year they will do a couple more, and they will continue with this rotation.

Vice-chair Mathis commented that the first road that they should crack-seal is the one past the San Jacinto apartments.

Mr. Burt stated that the problem is that he lives in that area and if he does that road first people will say that it's favoritism.

Mr. Ririe commented that the park looks great and it makes a big difference.

JACKPOT FIRE / SAFETY

1. **Jackpot Fire Department**

- a. Fire Department operations update.

Brian Hugill (Jackpot Fire Chief) was absent due to a call.

Chairman Hugill stated that they have been busy.

2. **Jackpot Ambulance**

- a. Jackpot Ambulance operations update.

Shelly Hester (Jackpot Ambulance) was absent due to a call.

3. **Elko County Sheriff's Department**

- a. Sheriff Office operations update.

No representatives present.

Vice-chair Mathis asked if they had to draft a letter to Aitor Narvaiza (Elko County Sheriff).

Chairman Hugill commented that there wasn't anybody from the sheriff's department at the graduation either.

Shawn Burt (Jackpot Public Works Superintendent) heard that there was one deputy.

Chairman Hugill stated that he/she was from the school district.

Mr. Burt stated that the sheriff's department is down twelve deputies.

Chairman Hugill commented that there were three the other day.

ACCOUNTS PAYABLE

1. Discussion and consideration of approval of pending Town of Jackpot Accounts Payable.

No Comments.

CORRESPONDENCE REPORT AND OTHER ITEMS OF DISCUSSION:

1. Discussion and consideration of received correspondence.

No Correspondence.

CONSENT AGENDA

All matters listed under the consent agenda are considered routine, and may be acted upon by the commission with one action without extensive discussion. Any member of the commission or any citizen may request that an item be taken from the consent agenda, discussed, and acted upon separately during this meeting.

Approval of Minutes – May 9, 2019

Next Meeting Date – July 11, 2019

Chairman Hugill stated that the meeting would be taking place at the building behind the fire station.

Motion: Shawn Mathis made a motion to accept the minutes for the Jackpot Advisory Board Meeting for the date of May 9, 2019 and the following months meeting date, July 11, 2019 seconded by Bruce Ririe. Motion passed.

VOTE:

Aye: Teresa Hugill
Monica Burt
Ed Klomp

Nay:

Absent:

Abstain:

ADVISORY BOARD MEMBERS AND STAFF COMMENTS

This time is devoted to comments by Advisory Board Members and/or Staff for general information or update purposes. No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Bruce Ririe (Jackpot board member) asked if anybody had an idea of what they will be doing at the old courthouse and if this is something they may want to include in the agenda in the future for discussion.

Chairman Hugill stated that there would be tables and chairs to hold the meetings there.

Mr. Ririe asked about using the building for something else other than the meetings.

Chairman Hugill stated that they haven't heard back anything from the senior citizens center. She mentioned that one a week one or two board members need to meet with the department heads. This has to be done because there are things that need to be discussed prior to the monthly advisory board meetings.

Chairman Hugill commented that she could do any day as long as it was after 11am.

Monica Burt (Jackpot board member) stated that she couldn't do Mondays.

Mr. Ririe stated that Thursdays work for him.

Vice-chair Mathis commented that he can attend meetings after 3:30pm.

Ed Klomp (Jackpot board member) stated that his days off are Tuesdays-Thursdays.

Vice-chair Mathis commented that if Thursdays work for Mr. Ririe better that he is fine with that day, but after 3:30pm because he can't take time off work.

Mr. Ririe mentioned that he could do some Tuesdays in a month.

Chairman Hugill stated that they needed to talk to the department heads to see what days' work for them. There are things that need to be talked about prior to having the monthly meetings.

Shawn Burt (Jackpot Public Works Superintendent) commented that meetings with the department heads need to happen especially if the board members are going to be talking to the department of taxation because all five members need to be involved and informed.

Chairman Hugill stated that e-mails aren't getting through sometimes.

Mr. Burt mentioned that once the board meetings are no longer at the public works building that area will be his new office and there will be another office for advisory board members and the tourism director. Any advisory board member or tourism director can work in that office space.

He mentioned that as of the first of July the clerk position will be full-time. An office in the public works building will allow access to the internet, the town clerk, and himself. There is also a copier and e-mails can be sent to other board members or information can be put in a file, but it's their responsibility to check the box once or twice a month. He commented that if they get the department of taxation involved they are going to be busy, but all five members need to be involved or it won't work.

Chairman Hugill stated that everybody's cooperation is needed, and she will be contacting the department heads to see what day and time works best for them. She commented if Brent Fleshman (Jackpot Golf Club) or anybody else need something brought up it can be quick. She stated that it would most likely be Tuesdays and Thursdays.

Mr. Burt commented that he would make himself available any day that works for everybody.

Chairman Hugill mentioned that when it's Vice-chair Mathis's turn to attend a meeting it will be later in the day.

COMMENTS BY THE GENERAL PUBLIC:

Pursuant to N.R.S. 241.020, 2(c) (3), this time is devoted to comments by the general public, if any, and discussion of those comments. No action may be taken upon a matter raised during a period devoted to comments by the general public until the matter itself has been specifically included on a successive agenda and identified to be an action item.

Jeff Young (Jackpot Jam) stated that the advisory board has been doing such a great job, he's excited that things are moving forward, and thanks them for all their work.

Chairman Hugill thanked everybody for attending the meeting and stated that they appreciate that everybody stays until the end of the meeting.

Larry Lineberry (Jackpot board member) commented that he would be in American Falls on the Fourth of July because he will be taking his PA system there, but he'd be glad to help with anything at the Jackpot Jam or other events.

Brent Fleshman (Jackpot Golf Club) mentioned that people have told him that the town looks nice compared to previous years. He commented that the parks look great.

ADJOURN

Meeting adjourned at 7:10 pm.