



# Lamoille Grove Reservation Form

\_\_\_\_\_  
Type of Event

\_\_\_\_\_  
Date of Event

\_\_\_\_\_  
Organizer/Contact (Responsible Party)

\_\_\_\_\_  
Sections Reserved

\_\_\_\_\_  
Organizer/Contact Address

\_\_\_\_\_  
Total Fees Due

\_\_\_\_\_  
Contact Phone

| Cash                  | Check # | Credit Card |
|-----------------------|---------|-------------|
| _____<br>Payment Type |         |             |

By checking this box I, the Organizer/Contact, sign this document acknowledging my responsibility.

\_\_\_\_\_  
Signature Indicates Acknowledgment, Acceptance and Adherence of the Elko County Lamoille Grove Use Policy

\_\_\_\_\_  
Date Fees Paid

\_\_\_\_\_  
Received By

|                          |   |   |
|--------------------------|---|---|
| <b>Reservation Fees:</b> | 1 Section (approx. 25 people) \$100.00  | 2 Sections (approx. 50 people) \$ 150.00  |
|                          | 3 Sections (approx. 75 people) \$200.00 | 4 Sections (approx. 100 people) \$ 300.00 |

PLEASE NOTE: No events over 200 persons without the authorization from the County Manager. Large events are \$500 plus a required \$500 returnable cash deposit.

|                       |   |                 |           |
|-----------------------|---|-----------------|-----------|
| <b>Discount Fees:</b> | Elko County School District Student Use                     | 1 to 4 Sections | No Charge |
|                       | Verifiable Non-Profit Organizations & Governmental Entities | 1 to 4 Sections | \$30.00   |

**Refund Policy:** User fees will be refunded upon receipt of cancellation not less than 90 days prior to the reserved date.

**Hours:** Use of the Grove is permitted between the hours of 9:00 a.m. to 10:00 p.m. The use of sound amplification equipment is prohibited between the hours of 8:00 p.m. to 9:00 a.m. We suggest that prior to your event, you indicate your reserved section(s) with your own signage.

**Gate:** **No vehicles or trailers are allowed on the Grove.** To have the front gate open in order to bring chairs, etc into the grove, you must make arrangements at least 72 hours in advance of event by calling the Elko County Buildings & Grounds at 778-1566.

**Damages:** You will be held responsible for any damages to the grove including breakage of water system. Supervision from the Elko County Buildings & Grounds personnel when pitching tents, etc. is required. Contact the Elko County Buildings & Grounds at 778-1566. All trash and supplies will be removed from the park immediately after event unless paid reservation extends deadline.

**Emergencies:** During the work week, you can contact the Elko County Administration office. After hours or weekends, contact the Elko County Buildings & Grounds at 778-1566.