



**Elko County  
Employment Opportunity  
Elko County Ambulance Service  
Paramedic Position: *Position opens 7/1/ 2009.***

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Immediate Opening. Accepting applications through July 13, 2009.  
Applications are on line ~ print, complete and return with cover letter and references either via fax or mail to Elko County Human Services.

**Hourly Rate: \$15.00/hr**

Full time is 40 hr work week with all time in excess of 40 hr/wk at a rate of one and one-half the hourly rate.

**Schedule:** The typical schedule is 48 hours per week based on the following schedule:

24 on duty, 24 off duty, 24 on duty, 4 days off duty – days to rotate every two months.

**Holidays:** 11.5 Paid holidays plus one floating holiday.

**Vacation Rate:** 80 hr/yr

**Sick Leave:** 120 hr/yr

**Uniforms:** Provided initially & limited replacement by County.

**Retirement:** Public Employees' Retirement System of Nevada – 100% contribution by County. No employee matching required.

**Insurance:** Excellent Health Plan – Medical, Dental, Vision and Life coverage.

**Cafeteria Plan:** Optional contributions to 457 tax deferred savings plans and Medical/Childcare pre-tax Flex Accounts.

Residency required in the Elko/Spring Creek area within 30 days of hire.

**Job Description is Attached  
EOE**



## **ELKO COUNTY HUMAN SERVICES**

571 Idaho Street (Mailing Address)

835 Railroad Street (Physical Address)

Elko, Nevada 89801

(775) 738-4375

(775) 738-5984 fax

Job Description: Paramedic

Job Code 18105

### **DEFINITION:**

Under the Direction of the Ambulance Director and the Authority of the Elko County Ambulance Service, provides and directs fast, efficient Advanced Life Support to the ill and injured utilizing all basic and advanced abilities and techniques. The work requires the incumbent to operate emergency medical vehicles, move medical equipment and extract injured persons from a wide variety of situations. Situation can involve vehicular, industrial and residential accidents, injuries or illness and occur anywhere in Elko County. At times the work requires movement over various types of terrain, (hilly, steep, rocky, rough, and/or wet/slippery surfaces). The incumbent at all times must be able to carry or help carry someone from the site of the injury to the mode of transportation (vehicle/helicopter) and rider with the injured party to the hospital. In order to perform a physical assessment of the injured party, the incumbent must see, hear and communicate with the injured party. The shift work is typically 24-hour shifts.

### **SUPERVISION RECEIVED:**

Receives direct supervision from the Elko County Ambulance Service Director.

### **EXAMPLE OF DUTIES:**

Duties may include, but are not limited to the following:

- Responds in a safe timely manner to all received requests for service utilizing the most expeditious route, depending on traffic and weather conditions, while observing all traffic ordinances and regulations, and departmental policies concerning emergency vehicle operations.

- Understands and complies with Department adopted Medical Protocols within the State defined Scope of Practice as set forth by The State of Nevada and adopted by Elko County Ambulance Service and Medical Direction.
- Placement of peripheral venous access, intra-osseous access, airways, endotracheal intubations, cricothyrotomys, pericardiocentesis, needle thoracentesis, fluid and drug therapy, cardiac monitoring and EKG interpretations, 12-Lead interpretations, defibrillation, cardioversion, transcutaneous pacing;
- Recognizes and understands a medical emergency and makes reasonable and acceptable differential diagnosis; Performs critical physical examinations;
- Recognizes common cardiac dysrhythmias and understands the principles and treatment modalities for life threatening dysrhythmias;
- Understands and anticipates the pharmacological treatment of critically ill and injured patients;
- Understands and anticipates potentially life-threatening sequelae of non-cardiac emergencies and institutes appropriate emergency therapy where essential for the preservation of life;
- Deals with medical and emotional needs of any victim of acute illness or injury with the goal of reducing mortality and morbidity;
- Responsible for managing and directing all first responders at the scene of a medical emergency such as Quick Response Units, Law Enforcement, and EMTs;
- Responsible for quality patient care as established by the Department;
- Files standardized reports of patient information and care for the use of receiving hospital and administration, including nature of request for aid, pertinent past history, therapy provided, diagnosis, disposition and sufficient patient information for billing purposes;
- Maintains effective communication with physician on duty at hospital to relate patient condition and obtain orders for treatment; Follows standard written protocols when a physician cannot be contacted;
- Transports the ill and injured to institutions of medical care; Operates emergency vehicles in a safe manner under all conditions;
- Cleans and maintains equipment;
- Properly completes patient statistics and medical information forms for administrative use;

- Follows Department adopted Medical Protocols within the State defined Scope of Practice as set forth by The State of Nevada and adopted by Elko County Ambulance Service and Medical Direction;
- Follows standard operating policies and procedures as developed and interpreted, by the Director.

ADDITIONAL EXAMPLES OF WORK PERFORMED:

- Cleans and maintains (minor maintenance) vehicles;
- Cleans and maintains living quarters;
- Maintains records of vehicles, supplies, training and daily work;
- Responsible for mentoring of volunteer EMS providers within the service; and
- Performs other related duties as assigned.

MINIMUM QUALIFICATION:

Current Certifications:

- 1) EMT Advanced (Paramedic) in the State of Nevada (Eligible).
- 2) AHA ACLS Provider
- 3) AHA PALS Provider or equivalent
- 4) AHA BCLS Healthcare Provider
- 5) Valid Nevada Driver's License (within 30 days of hire)

Meet all pre-employment requirements as defined by the Elko County Human Resources Department.

Meet satisfaction of authorization and continued endorsement by the Elko County Ambulance Service's Medical Director.

PREFERRED QUALIFICATIONS:

- Experience operating an emergency vehicle
- Experience in an urban and rural EMS system as a transport paramedic
- Basic Computer Skills
- Excellent written and verbal skills
- Experience in EMS and public education
- AHA ACLS Instructor
- AHA PALS Instructor

- AHA BCLS Instructor
- Residency required in the Elko/Spring Creek area within 30 days of hire.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Work is performed in high stress environments, accident scenes, ambulances and in hospital settings. Hand-eye coordination is necessary to operate computers and various pieces of medical equipment.

While performing the duties of this job, the employee is frequently required to talk or hear; sit; use hands to finger, handle, feel or operate objects or controls; and reach with hands and arms. The employee is required to walk, run, lift, bend and or move up to 80 pounds.

Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and the ability to adjust focus.

NOTE:

Paramedics generally work 48 hours per week, as assigned. Paramedics will be issued and must wear Department issued uniforms while on duty; additionally Paramedics will be responsible for the maintenance and cleaning of both daily and safety uniforms.

NOTE:

Elko County reserves the right to waive any of the minimum qualifications for those applicants whose general or specific qualifications would otherwise qualify the applicant for the position or lead the appointing authority to believe that the applicant is capable of performing the assigned duties and fulfilling the needs of the Department.

FLSA: Non-exempt